



WEST SIDE FIRE DISTRICT  
BOARD MEETING AGENDA  
JANUARY 14, 2021 @ 12:00 p.m.

Held at Rockford Station #1  
4250 Barrett Drive

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **AGENDA CHANGES**

4. **CONSENT AGENDA**

- a. Meeting Minutes – December 10, 2020
- b. Financial Report – Holly Glaze
  - i. Approval of December Bills

5. **PUBLIC COMMENTS**

6. **PUBLIC PRESENTATIONS**

7. **FIRE CHIEF REPORT - Chief Nickelsen**

- a. Monthly Response Report

8. **CHIEF ADMINISTRATIVE OFFICER REPORT – Chief Kelly  
BUSINESS/FINANCIAL**

- a. Fire & Life Safety update
- b. SDIS Life Insurance Survey & Insurance premiums for 2021
- c. ADP Time Tracking
- d. Internal Control Changes
- e. COVID-19 Vaccination status

9. **OLD BUSINESS**

- a. Safe Deposit Box

**NEW BUSINESS**

- a. SDAO Conference Feb 3rd/4th

11. **BOARD MEMBER COMMENTS**

12. **BOARD PRESIDENT COMMENTS**

13. **ADJOURN**

To promote physical social separation guidelines currently in place at the federal and state level, public attendance at Board meetings will be by teleconference only. Members of the public who wish to attend the meeting should do so by joining from your computer, tablet or smartphone at "[www.westsidefire.com/governance](http://www.westsidefire.com/governance)". Or you can dial in using your phone to "1-253-215-8782" at the designated time and entering the meeting ID **812-1559-7483** access code "**025573**". Individuals who wish to attend the meeting but who do not have the ability to attend by computer or phone should contact the District Office Administrator at least forty-eight hours prior to the posted meeting time by email at [doug.kelly@westsidefire.com](mailto:doug.kelly@westsidefire.com). In person attendance will be limited per federal and state guidelines and social distancing measures will be practiced. The board packet is available on-line at [www.westsidefire.com](http://www.westsidefire.com). Anyone needing accommodation to participate in the meeting must notify Doug Kelly at least 48 hours in advance of the meeting at 541-490-3324 or [doug.kelly@westsidefire.com](mailto:doug.kelly@westsidefire.com). West Side Fire District does not discriminate on the basis of disability status in the admission or access to treatment, employment or in its programs or activities.