



WEST SIDE RURAL FIRE PROTECTION DISTRICT

BUDGET COMMITTEE MEETING AGENDA

May 18, 2023 @ 11:00 a.m.

Held at Rockford Station #1
4250 Barrett Drive

1. **CALL TO ORDER (by Budget Officer)**
2. **ROLL CALL**
3. **ELECTION OF BUDGET COMMITTEE CHAIRPERSON**
4. **ELECTION OF VICE CHAIR AND A SECRETARY/TREASURER**
5. **BUDGET OFFICER PRESENTS THE BUDGET MESSAGE**
6. **PUBLIC COMMENTS**
7. **DISCUSS AND REVISE BUDGET**
 1. Discuss and (if a majority feels necessary) revise the proposed budget. Sample motion:
To confirm the adjusted budget as follows:
 - a. The \$803,165 beginning fund balance (BFB) was increased by \$35,000 for the OSFM Office grant received in FY 2022/23 for FY 2023/24, plus \$94,118 to balance the previous Capital Reserve Fund; and confirm the personnel services expenses by \$35,000 for the OSFM Office grant; making the BFB \$932,283 for FY 2023/24.
8. **APPROVE THE BUDGET**

Sample motion: "I move that the budget committee of West Side Rural Fire Protection District approve the budget for the 2023-2024 fiscal year in the amount of \$2,131,756".
(motion and vote to be recorded in the minutes)
9. **APPROVE THE TAXES**

Sample motion to approve taxes: "I move that the budget committee of West Side Rural Fire Protection District approve the property taxes for the 2023-2024 fiscal year at the rate of \$0.7810 per \$1,000 of assessed value for the permanent rate tax rate levy, and in the amount of \$0.5000 per \$1,000 of assessed value for the local option tax levy".
(motion and vote to be recorded in the minutes)
10. **ADJOURN (by Budget Committee Chairperson)**

Note: Oregon law allows for the District to make changes to the adopted budget through two options depending on the amount to be appropriated. If the change is 10% or less than the annual budget, the supplemental budget may be adopted at a regular meeting and is adopted by a resolution. If the change is more than 10%, a public hearing is required, and the appropriation is adopted by a resolution.

To promote physical social separation guidelines currently in place at the federal and state level, public attendance at the Budget Committee meeting will be by teleconference only. Members of the public who wish to attend the Zoom meeting should do so by joining from your computer, tablet or smartphone at "www.westsidefire.com/governance". Or you can dial in using your phone to "1-253-215-8782" at the designated time and entering the meeting ID 812-1559-7483 access code "025573". Anyone needing accommodation to participate or whom wish to attend the meeting but do not have the ability to attend by computer or phone should contact the District Office at least forty-eight hours prior to the posted meeting time at 541-386-1550. The Budget Committee agenda is available on-line at www.westsidefire.com. West Side Fire District does not discriminate on the basis of disability status in the admission or access to treatment, employment, or in its programs or activities.